

BRIDGEWATER-RAYNHAM REGIONAL SCHOOL DISTRICT

Presents:

The B. A. S. E. Program

2018 - 2019

**Grades K-3, George H. Mitchell at the Middle Elementary
School**

Grades 4-6, M.G. Williams Intermediate School

**Registration and General Information
Handbook**



Program Goals:

Our mission is to provide quality care for students before and after school, while keeping the lines of communication open between the program and home.

Constant student enrichment is provided through homework assistance and academically fortifying activities.

As a professional staff, we care very much about your children and are here to provide a support system in a safe and happy environment.

Daily Academic Fortification / Fun Activities / Recreation

A daily schedule gives each student added motivation to come prepared and participate in each activity. It also allows parents the opportunity to further enhance activities at home.

Activities include; Homework Assistance, Recreation, Group Challenging Games, Art & Crafts, and...

BASE IDOL!!

BASE General Information

Student Information: Must be on file before student can begin. Please continue to provide changes in circumstances as they occur, such as; address change etc.

Students coming from; private schools or home-school; must provide detailed information and up to date immunizations.

Absences or changes in daily routine: Parents/Guardians must also notify the BASE program when sending notices to teachers or calling the office regarding attendance matters.

As children will forget their schedules at times, a kindly reminder in the form of a note to your young people and our school professionals will be appreciated.

Calendar: The Before & After-School Extension Program is open during December Vacation, February Vacation, and April Vacation on selected days. All Vacation Days are held at The Mitchell at the Middle School

Open Dates: Vacation Day Fee: \$30 per day / per student

Half Day Fee: \$20 per day / per student.

PLEASE NOTE: ALL VACATION DAYS ARE AT THE MITCHELL SCHOOL

Inclement Weather:

If school is cancelled, the program will not be in operation.

Any emergency closing will also result in BASE being closed.

In case of a delayed opening, the morning BASE program will also be cancelled.

Arrival/Pick Up: Parents/Guardians must see their children into the building during morning hours using the designated entrance and must sign them out at end of day.

Meals & Snacks: A nutritious snack is provided for those students enrolled in the afternoon program. In the case of special diets, parents/guardians should provide snacks as needed. Parents/Guardians are encouraged to send bottled water.

Late Policy:

The B.A.S.E. program ends promptly at 6 pm. **THERE WILL BE A \$1.00 LATE FEE FOR EACH MINUTE LATE.** If there is an emergency, please make other arrangements.

Medical Matters: All medical information must be on the Student Registration form. Please advise us in advance if a medical or emergency matter arises that is not on the form once school starts.

Special arrangements regarding medical matters must be addressed with the school nurse *and* the after school supervisor.

All students must be toilet trained to attend the BASE Program.

PREVIOUS ENROLLMENTS

Students who were previously enrolled in the BASE Program will have first priority as long as they follow the payment agreement plan as written in the BASE General Information Handbook.

The BASE Payment Agreement

Participants in the BASE Program will be required to pay a monthly fee.

BASE Payments:

September's monthly payment per individual child is due on or before August 21, 2018. Nine additional monthly payments will then be due on the first of each month beginning on October 1, 2018.

IF BASE PAYMENTS ARE NOT MADE BY THE FIRST OF THE MONTH, YOUR CHILD/CHILDREN CANNOT ATTEND BASE UNTIL PAYMENTS ARE MADE.

Please also note:

- ***There are no deductions for absences.***
- ***ALL Calendars **MUST** be turned in by the 1st of each month***

All final payments are due June 1, 2019

I have read the policy of the BASE Program and agree to comply with all the requirements and payment schedules as noted above.

Parent/Guardian Name, Please Print

Parent/Guardian Signature

Date: _____

****Please make a copy for your records***

The BASE Registration Form

(One child per application please)

Office code: _____

School: _____ Grade: _____

Student Name: _____ D. O. B. _____

Today's Date: _____ New Student: Y _____ N _____

Starting Date: _____ Ending Date: _____

Teacher: _____ Homeroom: _____

Parent/Guardian: _____

Address: _____

1ST Parent/Guardian NAME _____

Home Phone: _____ Cell Phone: _____ Work _____

2ND Parent/Guardian NAME _____

Home Phone: _____ Cell Phone: _____ Work _____

1ST EMAIL: _____

2ND EMAIL: _____

Emergency Contacts:

Name: _____ Phone Number: _____

Name: _____ Phone Number: _____

Name: _____ Phone Number: _____

Please attach special circumstances (allergies, medical conditions, restraining orders, etc.)

Bridgewater-Raynham Regional School District

EMERGENCY MEDICAL INFORMATION FOR BEFORE/AFTER SCHOOL

(Note: School nurse is not present during before/after school programs)

Student Name: _____ Date of Birth: _____

Address: _____

1ST Parent/Guardian NAME _____

Cell phone: _____ Work phone: _____

2ND Parent/Guardian NAME _____

Cell phone: _____ Work phone: _____

My child has the following medical condition that may require immediate attention (911) during before/after school programs or athletics (please circle):

ASTHMA

DIABETES

SEIZURES

ALLERGIC TO: _____

CHILD HAS A PRESCRIBED _____ EPI-PEN or _____ EPI-PEN Jr. TO BE ADMINISTERED

Other health related instructions: _____

*IN THE EVENT MY CHILD HAS A HEALTH/MEDICAL EVENT WHICH REQUIRES STAFF ASSISTANCE,
I AGREE THAT STAFF WILL FIRST ASSIST MY CHILD, ACCORDING TO
EMERGENCY TRAINING THEY HAVE RECEIVED, AND STAFF WILL THEN CALL 911.*

Parent/Guardian Signature

Date

BRIDGEWATER-RAYNHAM REGIONAL SCHOOL DISTRICT

Before and After School Extension (BASE) Program

George H. Mitchell at the Middle Elementary School and M.G. Williams Intermediate School

Dear Parents/Guardians,

The George H. Mitchell at the Middle Elementary School and M.G. Williams Intermediate School BASE Program is ready to begin the registration process for the 2017-2018 school year.

GHMES BASE AM/PM Care	Times	Rate
BASE Morning Session	7:00-8:45 AM	\$8.00 a day
BASE Afternoon Session	3:25-6:00 PM	\$12.00 a day
BASE AM and PM Sessions	7:00-8:45 AM and 3:25-6:00 PM	\$20.00 a day
Williams BASE AM/PM Care	Times	Rate
BASE Morning Session	7:00-8:10 AM	\$6.00 a day
BASE Afternoon Session	2:40-6:00 PM	\$14.00 a day
BASE AM and PM Sessions	7:00-8:55 AM and 3:25-6:00 PM	\$20.00 a day

Important: Registration for BASE is open throughout the summer and ends on August 21, 2018.

All registrations should be completed and brought to The M.G. Williams Intermediate School Office or the Mitchell at the Middle School Office. ATTN: BASE. Questions regarding payments should be addressed to: Jean Leibe, 508-279-2140, ext. 125 or jleibe@bridge-rayn.org.

CASH WILL NOT BE ACCEPTED

PLEASE REMEMBER THERE ARE NO REFUNDS FOR ABSENCES

Any other questions regarding the BASE program may be directed to the GHMES at 508-279-2123 or to the program director, Mr. David Bewley: dbewley@bridge-rayn.org or 508-631-1786.